

4 November 2024

## OVERVIEW AND SCRUTINY COMMITTEE

A meeting of the **Overview and Scrutiny Committee** will be held on **Tuesday, 12th November, 2024 at 10.00 am** in the **Council Chamber, Forde House Offices, Newton Abbot, TQ12 4XX**

PHIL SHEARS  
Managing Director

### Membership:

Councillors Atkins, Bullivant, Cox, Dawson, Foden, Hall, Hayes, James, Major, Nuttall, Parker, Radford, Rogers, Rollason, Ryan, Sanders (Chair), Steemson, Thorne and vacancy

**Please Note:** The public can view the live streaming of the meeting at [Teignbridge District Council Webcasting](#) (public-i.tv) with the exception where there are confidential or exempt items, which may need to be considered in the absence of the press and public.

**Please Note:** Filming is permitted during Committee meeting with the exception where there are confidential or exempt items, which may need to be considered in the absence of the press and public. This meeting will be livestreamed on Public-i. By entering the meeting's venue you are consenting to being filmed.

## A G E N D A

1. **Apologies**
2. **Election of Vice-Chair**
3. **Minutes** (Pages 5 - 10)  
To approve the Minutes of the meeting held on 16 September 2024
4. **Declaration of Interests**
5. **Public questions (if any)**

Members of the public may ask questions of the Chair. A maximum period of 15 minutes will be allowed with a maximum period of three minutes per questioner. The deadline for questions is no later than three working days before the date of the

meeting i.e. should the meeting be on a Thursday the deadline would be the Friday before at 5pm.

**6. Councillor Questions (if any)**

Members of the Council may ask questions of the Chair of the Committee subject to procedural rules. The deadline for questions is no later than three clear working days before the meeting.

**7. Executive Forward Plan**

To note forthcoming issues anticipated to be considered by the Executive over the next 12 months. The Executive Forward Plan can be found [here](#).

**8. Overview and Scrutiny Forward Plan**

To review the Committee's forward plan which can be found [here](#)

**9. Outside organisation updates from the Council's appointed representatives**

The Council's outside organisations representatives to report on any meetings of the appointed outside organisation in the past few months, whether they attended, a report on the meeting if they did so, the role the outside organisation(s) they represent plays in promoting and aligning with the Council's priorities, policies and strategies, and advising on partnership discussions which are open and in the public domain:

Cllr Morgan - Dartmoor National Park Authority,  
Cllr Nutley - Dartmoor National Park Authority, Torbay and South Devon and NHS Foundation Trust and Exe Estuary Management Partnership

**10. Executive member biannual update**

To receive a biannual updates from the following Executive Members:

T100 (Cllr Buscombe)  
Homes and Communities (Cllr Goodman-Bradbury)  
Recycling, Household Waste & Environmental Health (Cllr Williams)  
Open Spaces, Leisure, Sport, Resorts and Tourism (Cllr Nutley)

**11. Feedback on task and finish groups** (Pages 11 - 22)

To consider the attached report and approve terms of references for the following .

Leisure (Provision, Policy and Strategy)  
Housing Spotlight Review (High number on Waiting List)  
Planning (Principles behind process)

**12. Notice of Motion referred from Council 29th October**

The following motion on a review of the Equality and Diversity Policy was presented by Cllr Taylor at Council on 29<sup>th</sup> October 2024 and referred to this Committee.

*"It is my view and that of many others, as can be seen by the reaction of the public, to what occurred at the last meeting of the Council, that sex matters.*

*It is my further view that this Council cannot continue to ignore and sideline the centrality of sex as a key factor of discrimination and deny women single sex spaces, where they are necessary, proportionate and legitimate to the objectives of upholding their Safety and dignity.*

*I ask that you consider why we have toilets and changing rooms for women and girls only and why the Authority places a sign outside those facilities when a male cleaner is in a female only toilet or changing room. When you have answered those questions, you will have identified the legitimate reason for taking the proportionate action, of not allowing biological males into women only spaces.*

*This equally applies to men's facilities but in my opinion the legitimate aim is more likely to be around dignity and privacy rather than safety. However, the religious practices of some men may prevent them using a facility which could be accessed by biological women.*

*To lawfully establish a single sex provision, you must meet at least one of a number of statutory conditions and show that limiting any service or provision, on the basis of sex, is a proportionate means of achieving a legitimate aim. So, you need a legitimate aim and to achieve it you must act proportionately.*

*According to the Equality and Human Rights Commission (EHRC), a legitimate aim for a single sex toilet and changing room, include: reasons of privacy, decency, to prevent trauma, safety and to support religious practices but could include many others. It supports that, as long as it is a proportionate means of meeting the legitimate aim, then trans people can be excluded. (Including those with a Gender Recognition Certificate). Therefore, it stands to reason that if the presence of a member of the opposite sex is the cause, then the exclusion of that person, to meet the legitimate aim, is reasonable and proportionate.*

*They go on to say that even if you cannot prove that such an act is proportionate to achieving a legitimate aim then it MIGHT be unlawful. It doesn't say that it is but just that it MIGHT be.*

*Consequently, I am proposing that the matter be deferred to O&S so that a working group can be set up to review the Council's relevant Policies, call independent experts/witnesses and gather such evidence as it considers appropriate in order to:*

- 1. agree a definition of single sex spaces, for males and females owned or managed by TDC and any appropriate service provision.*
- 2. Consider whether the Council's policies discriminate against anyone on the grounds of a protected characteristic, unless lawful and proportionate. This includes those with the protected characteristic of Gender reassignment.*
- 3. Make any recommendations to the Council as it considers appropriate."*

If you would like this information in another format, please telephone 01626 361101 or e-mail [info@teignbridge.gov.uk](mailto:info@teignbridge.gov.uk)

## **OVERVIEW AND SCRUTINY COMMITTEE**

### **MONDAY, 16 SEPTEMBER 2024**

#### **Present:**

Councillors Bullivant, D Cox, Hayes, James, C Parker, Nuttall, Radford, Rollason, Ryan, Sanders (Chair), Steemson and Thorne

#### **Members in attendance:**

Councillors Buscombe, Hook, Morgan, Nutley and Palethorpe

#### **Apologies:**

Councillors Atkins, Dawson, Foden, Hall, Major, Parrot and Rogers

#### **Officers in Attendance:**

Matthew Billings, Team Leader NDR Sundry Debt, Revenue and Benefits

Neil Blaney, Head of Place & Commercial Services

Trish Corns, Democratic Services Officer

Martin Flitcroft, Chief Finance Officer & Head of Corporate Services

Christopher Morgan, Trainee Democratic Services Officer

### **39. MINUTES**

The Minutes of the meeting held on 16 July 2024 were approved as a correct record and signed by the Chair.

### **40. DECLARATION OF INTERESTS**

None.

### **41. PUBLIC QUESTIONS**

None.

### **42. COUNCILLOR QUESTIONS**

None.

### **43. EXECUTIVE FORWARD PLAN**

The Executive forward plan showing issues to be considered over the next few months was noted.

### **44. OVERVIEW AND SCRUTINY FORWARD PLAN**

The Committee's forward plan showing issues to be considered was noted.

**45. SCRUTINY OF EXECUTIVE DECISIONS**

Members noted the Minutes of the Executive held on 10 September 2024, and decisions to approve the revised Air Quality Action Plan (2024-29), and the recommendation to Council regarding approval of the 2023/24 draft final accounts and treasury management, the 2024/25 budget monitoring – revenue & capital, and the treasury management lending list.

There were no subsequent questions or comment.

**46. OUTSIDE ORGANISATION UPDATES FROM THE COUNCIL'S APPOINTED REPRESENTATIVES**

Cllr Buscombe, the Council's appointed representative, reported on the Stover Canal Trust, which included the canal's history, how volunteers were continuously excavating the canal and improving signage. The Trust was also now able to apply for grant funding following the Council's extension of the lease of the land to the Trust, providing evidence of control over the land.

The Trust and volunteers were thanked for their time and effort in bringing a heritage asset to the community to enjoy.

It was noted that as a charity the Trust could apply for funding through the Councillors community fund.

**47. STRATA UPDATE AND DELIVERING THE COUNCIL'S DIGITAL OBJECTIVES AS PER THE STRATA BUSINESS PLAN**

The Strata Director of IT and Digital Transformation advised how Strata had responded to the Council's aspirations set out in the Digital Strategy, and progress on the delivery of digital objectives in accordance with the Strata Business Plan, through organisational, operational, and transformational enablers. The delivery of the objectives demonstrated improved staff productivity and efficiency, and improved customer experience and quality of council services.

In response to questions from Committee Members the Strata Director referred to the modern 25 improvements being driven forward, the challenges with third party owned software, migration to new systems and training, and the use of artificial intelligence (AI) which would open a new level of efficiency. An AI chat box on the Council's website was being piloted which was running at over 80% accuracy and which was dependent of service areas keeping the information up to date.

The full presentation can be seen at the link below.

[Agenda for Overview and Scrutiny Committee on Monday, 16th September, 2024, 10.00 am - Teignbridge District Council](#)

#### **48. EXECUTIVE MEMBER BIENNIAL UPDATES**

##### **Climate change, trees, coast, and flood risk management**

The Executive Member for climate change, trees, coast, and flood risk management presented a biennial update to the Committee on services within their portfolio. Staff were thanked for their time in assisting with the update.

The Portfolio Holder particularly referred to the following and showed a YouTube video of the Newton Abbot and Kingsteignton garden communities flood risk and resilience study:

- The climate hub on the council's website which assisted the public in decreasing their carbon footprint.
- Green business grants available from the Council to assist local businesses reduce their carbon footprint.
- The Council's electric vehicle fleet was expected for later this year.
- Broadmeadow sports centre would be undergoing decarb efficiency works soon.
- The River Lemon and Teign Estuary were tidal. The Council was working with national networks to reduce and tackle flood risk to the area.
- Additional national funding for coastal protection looking at The Point breakwater, and the ongoing issue of cliff fall at Dawlish where the cliff face would be stabilised over the next few weeks.

Responses to questions that could not be answered would be made available in the Members Newsletter as follows:

- Where was the data sourced for the Newton Abbot flood scheme?
  - How much has been spent on green infrastructure initiatives over past years?
  - How many additional electric vehicle charging points would be required in the District if we all moved over to EVs, and would the national grid be up to this?
- The Executive Member advised that this information was provided in the draft EV Strategy being worked on by officers and which would be provided to Cllrs when available.

The full presentation can be seen at the link below:

[Agenda for Overview and Scrutiny Committee on Monday, 16th September, 2024, 10.00 am - Teignbridge District Council](#)

##### **Estates, assets, and parking**

The Executive Member for estates, assets and parking presented a biennial update to the Committee on services within their portfolio. Staff were thanked for their time in assisting with the update.

The Portfolio Holder particularly referred to:

- Green business grants of £750k available from the Council to assist local businesses reduce their carbon footprint.
- The Strategic Asset Policy was being implemented. Every asset was being assessed for its future use. Town and Parish Council's can apply for asset to be transferred to them.

## Overview and Scrutiny Committee (16.9.2024)

- The FHSF- future high street fund - was being implemented in Newton Abbot with the progression of projects. Major works would be completed for Christmas. The Bradley Lane project was being implemented.
- Funding has been made available for local cliff stabilisation at Dawlish.
- The possibility of a purpose-built GP surgery on council land in Teignmouth town centre area was being investigated.
- All involved in the opening of the Meadow Community Centre in Kingsway, Teignmouth were thanked.
- Buckland Community Centre, Newton Abbot had signed a new 5-year lease.

Responses to questions that could not be answered would be made available in the Members Newsletter as follows:

- Would Queen Street be accessible for the town council's 11 November Remembrance Day annual procession through the town centre?
- Was there plans to increase car parking in Teignmouth?

The full presentation can be seen at the link below:

[Agenda for Overview and Scrutiny Committee on Monday, 16th September, 2024, 10.00 am - Teignbridge District Council](#)

### **49. COUNCIL STRATEGY Q1 PERFORMANCE MONITORING REPORT**

Consideration was given to the agenda report.

Issues of concern at agenda page 19 related to matters around national targets and the provision of housing which the Council was largely dependent on third parties to provide.

Additional information as to why these targets were continuously underperforming was requested and would be reported to Councillors.

It was proposed by Councillor Steemson, seconded by Councillor Parker and

**RESOLVED**

The report and actions being taken to rectify any performance issues detailed in the appendix be noted.

### **50. FEEDBACK ON TASK AND FINISH GROUPS**

The Chair of the medium-term financial plan task and finish group presented the agenda report.

It was proposed by Councillor Thorne, seconded by Councillor Radford and

**RECOMMENDED** to Executive that:

1. The Council Tax Policy is amended to remove the 100% Council Tax exemption (1 month period) for empty, unfurnished properties. This revokes a



decision made by Full Council on 15 January 2013 and concerns only the Class C discount.

2. The Discretionary Non-Domestic (Business) Rate Relief Policy is amended to reflect the following changes:
  - a. £1,500 Cap (no step or phasing) to be introduced across all discretionary relief regardless of organisation type
  - b. 50% maximum award for 'Not for Profit' Organisations (£1,500 Cap would also still apply).
  - c. Maximum two years awards at any one time. After that organisations must re-apply and then depending on circumstances relief can be re-awarded on a one or two year basis if eligible.
  - d. The policy will be strengthened to make it clear that Teignbridge District Council view Discretionary Rate Relief as a short-term assistance to allow the organisation to establish itself and achieve financial stability and are not minded to use discretionary rate relief as a financial top-up for organisations that are not otherwise financially viable.
3. Councillors Community Fund to continue at £1,000 per annum per member with a minimum grant level of £150 to improve the benefits received by the applicant and to ensure that Council resources are used more efficiently.
4. All Service managers to present options for Fees and charges for their area of control to generate an additional 10% income (5% over the assumed MTFP level) from 1 April 2025 together with the implications. In addition, the following charges will be implemented in all Teignbridge Council Car-Parks where the fees currently apply:
  - i. Coach parking to be increased to a flat rate of £10 from £4 (Up to 4 hours) /£6 (All day transferable). All tickets will be transferable between Teignbridge Car-Parks that have Coach Parking spaces
  - ii. Sunday Parking to be increased to £2 from £1.20 (+67%) in all Car-Parks where that rate applies. In the resorts, this is only during the low season of 1 November – 31 March as at other times of the year, charges apply Monday to Sunday.
5. Approval of Council tax increases at the maximum allowed, currently £5.70 (2.99%) in 2024/25.

## **51. PROPOSED NEW WORKING PRACTICE FOR SCRUTINY DELIVERY**

Consideration was given to a new working practice for scrutiny delivery following discussions during recent all Councillor training and briefing sessions with the Director of Practice, Centre for Governance and Scrutiny.

It was considered that the new practice would provide more efficient scrutiny.

It was unanimously,

RESOLVED

- a) The number of formal meetings of the Committee be reduced to 6 and be scheduled alternate months.
- b) Informal pre-scrutiny meetings be held alternate months and include briefings and updates from the Executive and Senior Leadership Team.
- c) Dates for the remainder of the Municipal Year to be as follows:

15 October 2024 - informal pre-scrutiny meeting  
12 November - Committee meeting  
10 December - informal pre-scrutiny meeting  
7 January 2025 - Committee meeting (Budget)  
4 February - Committee meeting (Budget)  
11 March - informal pre-scrutiny meeting  
15 April - Committee meeting

CLLR S SANDERS  
Chair

**Teignbridge District Council  
Overview and Scrutiny  
12 November 2024**

**Potential new Review Groups**

**Purpose of Report**

To provide members of Overview & Scrutiny with an update from the first meetings of three potential Review Groups. These will be prioritised alongside the continuing Medium Term Financial Plan Group and will be dependent on resources available in terms of members and officers including the Senior Leadership Team.

**Recommendation(s)**

The Overview & Scrutiny Committee RECOMMENDS that:

The Three working groups be confirmed as the priority foci for Overview and Scrutiny at this time.

The Leisure T&F work may enable impact on the MTFP T&F and should therefore inform the MTFP T&F as its work progresses to avoid duplication.

(It is acknowledged that members sit on both committees which will support this)

It is further acknowledged that at present there are unusual pressures on officer administration which may cause delays in the prompt effectiveness of all Task & Finish Groups including MTFP.

**Financial Implications:**

There are no direct financial implications by using existing staffing resources. There may be potential implications from recommendations arising from the findings of the task and finish group if implemented.

Martin Flitcroft - Director of Corporate Finance

**Report Author**

Cllr Suzanne Sanders, Chair of Overview & Scrutiny and Kay Fice, Scrutiny Officer

**Executive Member**

Cllr Richard Keeling, Leader of the Council

**Appendices**

A) Terms of Reference Planning (principles behind process) – outline draft

- B) Terms of Reference Leisure (provision, policy and strategy) – outline draft
- C) Terms of Reference Housing (high number on waiting list) – outline draft

## **Background Papers**

### **Introduction/Background**

At the informal Overview & Scrutiny Committees held on the 15 October 2024, three review groups were created to meet and agree the potential scope of work and Terms of Reference to be considered by the Overview & Scrutiny Committee alongside the continuing work of the MTFP (Medium Term Financial Plan) Review Group and others.

#### **A) Planning (principles behind process)**

The following members are on the group (October 2024);

- Cllr Phil Bullivant
- Cllr Alex Hall
- Cllr Charles Nuttall
- Cllr Colin Parker
- Cllr Suzanne Sanders
- Cllr Robert Steemson
- Cllr Bill Thorne

They are supported by Kay Fice, Scrutiny Officer and Neil Blaney, Director of Place and Paul Woodhead, Monitoring Officer

### **1. Work of the group**

The group met on 17 October and Cllr Bullivant was unanimously appointed as Chair and Cllr Steemson was nominated as Vice-chair (subject to his acceptance).

After a helpful first meeting (Chaired by Cllr Bullivant), it was decided that the review would have the following aims:-

External

- Ensure the Planning Committee has appropriate training and information to deliver the planning consents requested to meet the homes required by residents of Teignbridge

By

- Developing a greater understanding of current situation
- Highlighting areas needing more focus
- Recommending actions for change

### **2. Recommendations of the group**

That the Task & Finish group meet fortnightly in person or online to consider the various lines of enquiry raised by Members and outlined above. That a comprehensive review is commenced by end January 2025 subject to officer availability.

### **B) Leisure (provision, policy and strategy)**

The following members are on the group (October 2024);

- Cllr Phil Bullivant
- Cllr Rosie Dawson
- Cllr Alex Hall
- Cllr Stuart Rogers
- Cllr Dave Rollason
- Cllr Suzanne Sanders
- Cllr Robert Steemson
- Cllr Bill Thorne

They are supported by Kay Fice, Scrutiny Officer and Neil Blaney, Director of Place

### **3. Work of the group**

The group met on 24 October and recognising that Leisure was a very wide service area (including open spaces, playing pitch provision and other services) agreed that they would focus the first piece of work on Leisure Centres. All three Centres (Newton Abbot, Broadmeadow and Dawlish) require investment due to a backlog of repairs and Newton Abbot Leisure Centre only has an estimated 10 year life remaining and added complications of a dual use arrangement with Devon County Council for school use and unsatisfactory parking. Both Newton Abbot and Broadmeadow are sited in areas of high deprivation and any activity that includes swimming pool provision is inevitably expensive to operate.

After a helpful first meeting (Chaired by Cllr Hall), it was decided that the review would have the following aims:-

Focussing on Leisure Centres

- To understand the current offer, demand and relevant needs of our residents
- To determine the value for money of our centres
- To determine the strategic direction and purpose of our Leisure Centres

It was recognised that the term 'Leisure' covers a much wider area e.g. Open spaces, playing pitch provision and Tennis, Bowling, Cycling etc but for the first piece of work by the group it would concentrate on Leisure Centres

### **4. Recommendations of the group**

That the Task & Finish commences to explore options on a fortnightly basis either in person or online commencing no later than end January 2025 subject to Officer support.

### **C) Spotlight Review Housing (high number on waiting list)**

The following members are on the group (October 2024);

- Cllr Phil Bullivant
- Cllr Rosie Dawson
- Cllr Robert Hayes
- Cllr Jack Major
- Cllr Colin Parker
- Cllr Stuart Rogers
- Cllr Suzanne Sanders

They are supported by Kay Fice, Scrutiny Officer and Amanda Pujol, Director of Customer Experience & Transformation

## **5. Work of the group**

The group met on 24 October for an informal discussion due to the number of apologies received.

## **6. Recommendations of the group**

That a further meeting of the committee be arranged to finalise the terms of reference and organise the contributors for the spotlight while agreeing the date for presentation at pre-scrutiny December 2025 target date.

## **Conclusion**

That the recommendations detailed above are implemented.

Further reports will be presented to Overview and Scrutiny Committee as appropriate.

## Appendix A)

### Task and Finish Group (T&FG) Planning (Principles behind process) Terms of Reference (TOR) *Outline draft*

#### Scope

##### Aims of the review:

##### External

- Ensure the Planning Committee has appropriate training and information to deliver the planning consents requested to meet the homes required by residents of Teignbridge

##### By

- Developing a greater understanding of current situation
- Highlighting areas needing more focus
- Recommending actions for change

#### Name of T&F Group

Task & Finish Group – Planning – principles behind process (October 2024)

#### Group Membership

Group members (others may join the group later)

Cllr Bullivant  
Cllr Hall  
Cllr Nuttall  
Cllr C. Parker  
Cllr Sanders  
Cllr Thorne  
Cllr Steemson

#### Chair

Cllr Bullivant was unanimously appointed as Chair  
Cllr Steemson was nominated as Vice-Chair in his absence (subject to his acceptance).

## Lead Officer(s)

Neil Blaney is the SLT representative with additional input from Paul Woodhead (Monitoring Officer)

## Possible lines of enquiry the T&FG could explore (to determine the Background/history and current position

- Complaints from members of the public, councillors, Town & Parish,
- Records of Appeals granted
- Developer feedback/comments at planning presentations when re-visiting.
- Costs associated with re-submissions (Planning, Democratic Services, SLT)
- Other districts behaviour, methodology, challenges – Chairs of Planning?
- Impact on economic drivers
- Impact on TDC Reputation- recruitment, staff-retention and losses
- Performance data and comparators
- Call-ins data by ward/impact
- Size of committee
- Housing delivery what effect a 5 year supply/locations etc?
- Bespoke training to be explored e.g. review decisions/issues watch live recordings etc
- Suggest a presentation at an Informal O&S

Proposals will be developed as a result of the review

## Time limit for work and to whom report should be submitted

Initial feedback on ToR to Overview & Scrutiny Committee on 12 November 2024  
Updates at subsequent O&S formal meetings

## Meeting dates

To be determined



### Possible witnesses/consultees/interested parties

- Leader and Deputy Leader of the Council
- Executive Members with specific responsibility for the impact of this service
- Council Members including SLT and relating to new Local Plan
- Parish and Town Councils
- Local Residents
- Developers
- Housing Forum
- Other Chairs of Planning
- LGA advisors
- Environment Agency

### Resources

- Councillors on Task & Finish Group
- Council Officers – Scrutiny Officer
- Council Officers – e.g. Service manager and SLT member(s)

### SLT/CMT Officer comments if any

To be completed

**Point of contact:** *Democratic Services team email address:* [Democratic Services](#)

## Appendix B)

### Task and Finish Group (T&FG) Leisure (Provision, Policy & Strategy) Terms of Reference (TOR) *Outline draft*

#### Scope

##### **Aims of the review:**

Focussing on Leisure Centres

- To understand the current offer, demand and relevant needs of our residents
- To determine the value for money of our centres
- To determine the strategic direction and purpose of our Leisure Centres

It was recognised that the term 'Leisure' covers a much wider area e.g. Open spaces, playing pitch provision and Tennis, Bowling, Cycling etc but for the first piece of work by the group it would concentrate on Leisure Centres

#### **Name of T&F Group**

*Task & Finish Group – Leisure – Provision, Policy & Strategy (October 2024)*

#### **Group Membership**

*Group members October 2024 (others may join the group later)*

Cllr Phil Bullivant  
Cllr Rosie Dawson  
Cllr Alex Hall  
Cllr Stuart Rogers  
Cllr Dave Rollason  
Cllr Suzanne Sanders  
Cllr Robert Steemson  
Cllr Bill Thorne

#### **Chair**

*Cllr Hall agreed to chair the first meeting.  
Although he was not present, Robert Steemson was proposed as vice-chair (or Chair). It was agreed that Cllr Hall and Cllr Steemson would liaise and hopefully agree between them which role each would have*

## Lead Officer(s)

*Amanda Pujol would be the senior officer (from SLT) but due to his extensive experience in this area, Phil Shears (the Managing Director) would also contribute*

## Possible lines of enquiry the T&FG could explore (to determine the Background/history and current position)

- New Leisure Policy/Strategy
- Dawlish Leisure Centre Refurbishment/business case long term
- Newton Abbot Leisure Centre (Dyrons) – long term viability
- Needs Assessment Report
- Primary school swimming needs- solutions
- Learnings from new package/marketing of Broadmeadow on Membership (review of other centres?)
- Recruitment of swimming staff – engagement with schools/colleges?
- Data on membership, other districts, private centres (where available)
- Potential to work with private enterprises to meet local needs/risk to membership of our Centres
- Private pools – potential for primaries to access provision?
- Life-saving clubs volunteers as witness
- Business case & wellbeing/health benefits
- NHS witness & for mental and physical health referrals (social prescribing)
- Devon County (Steve Brown: Director of Public health)
- 2 of our 3 existing Leisure centres are sited in areas of high deprivation
- Active Devon
- Health & well-being strategy
- Learn from other authorities e.g. Exeter City about outsourcing and bringing back in-house
- Joint use agreements
- National Governing bodies e.g. Swim England
- Other clubs – what is the local need?
- Performance data
- Assets appraisals - isolate costs of pools?

Proposals will be developed as a result of the review

## Time limit for work and to whom report should be submitted

*Initial feedback to Overview & Scrutiny Committee on 12 November 2024*

## Meeting dates

To be determined

### **Possible witnesses/consultees/interested parties**

- Leader and Deputy Leader of the Council
- Executive Members with specific responsibility for the impact of this service
- Council Members
- Parish and Town Councils
- Local Residents
- Schools: Primary Secondary and Colleges
- Swimming clubs
- Other representatives from earlier in this TOR

### **Resources**

- Councillors on T&F Group
- Council Officers – Scrutiny Officer
- Council Officers – e.g. Service manager and SLT member

### **SLT/CMT Officer comments if any**

To be completed

**Point of contact:** *Democratic Services team email address:* [Democratic Services](#)

## Appendix C)

### Spotlight review Housing (High number on waiting list) Terms of Reference (TOR) *Outline draft*

#### Scope

##### **Aims of the review:**

- To gain an understanding of Devon Homes Choice and how it works in practice
- To identify factors contributing to the increase of the number on the waiting list and the reduction in supply
- To seek opportunities to influence e.g. encourage down-sizing by suggesting incentives
- For the above to consider Teignbridge 'Circles of influence'/lobbying where appropriate

#### **Name of Group**

*Spotlight Review Group – Housing: High number on waiting list (October 2024)*

#### **Group Membership**

*Group members (others may join the group later)*

Cllr Phil Bullivant  
Cllr Rosie Dawson  
Cllr Robert Hayes  
Cllr Jack Major  
Cllr Colin Parker  
Cllr Stuart Rogers  
Cllr Suzanne Sanders

#### **Chair**

Cllr Dawson agreed to chair the first meeting

#### **Lead Officer(s)**

Amanda Pujol is the SLT representative on the group

## **Possible lines of enquiry the T&FG could explore (to determine the Background/history and current position**

- Officers Tammy Hayes and Graham Davey to advise on their areas
- Review allocation policy and Devon Homes Choice reports
- Data on demand by beds, category B-D, (Cat A- needs met?) Quarterly PowerBI reports to be reviewed. This will include those leaving care
- Waiting times – case studies, both desktop and in-person to be explored
- Impact private housing market- current and after budget
- Elderly or extra care needs
- Other districts – comparable statistics?
- Existing stock held by registered providers and downsizing progress and incentives

Proposals will be developed as a result of the review

### **Time limit for work and to whom report should be submitted**

*Initial feedback to Overview & Scrutiny Committee on 12 November 2024*

### **Meeting dates**

To be determined

### **.Possible witnesses/consultees/interested parties**

- Leader and Deputy Leader of the Council
- Executive Members with specific responsibility for the impact of this service
- Council Members
- Parish and Town Councils
- Local Residents affected including those selected as case-studies

### **Resources**

- Councillors on Spotlight Review Group
- Council Officers – Scrutiny Officer
- Council Officers – e.g. Service managers and SLT member

### **. SLT/CMT Officer comments if any**

To be completed

**Point of contact:** *Democratic Services team email address:* [Democratic Services](#)